

Voices 4 Ability Station Manager Job description

The station manager reports to the Founder/President of Connect 4 Life/Voices 4 Ability-Melanie Taddeo

This is a volunteer position- that has a 6 month probation period to ensure it works out for both parties.

The station Manager will be in charge of:

- Creating structure for the radio station-daily/weekly show
- Infovoices4ability e-mail
- Calendar on website to promote upcoming shows
- Liaise with Pete at Whiterock if any technical issues arise
- Twitter account for V4A
- Playlists-ensure they are suitable
- To ensure that reporters/hosts programs get put on the station
- Provide marketing rep with enough notice to promote upcoming shows
- Work collaborate with C4L/V4A team on program ideas
- Work as a team player with V4A & C4L teams

You can apply by sending your resume to melanie@connect4life.ca

Location : 7700 hurontario street suite #413

Feel free to email me if you need more information