Job posting: CKDU PROGRAM DIRECTOR

ABOUT CKDU

CKDU is a non-profit campus and community radio station and student society based at Dalhousie University, serving listeners throughout Halifax. Our mandate is to provide an alternative to private and public broadcasters and serve as a forum for diverse and underrepresented voices and artists. The station broadcasts 24 hours a day, 365 days a year and is run by roughly 100 volunteers, a volunteer board of directors, and 3 core staff.

Dalhousie University and the offices of CKDU 88.1FM sit on unceded Mi'kmaq territory. We recognize the colonial impacts that rest within university spaces and hiring processes and work to address them. We welcome feedback as we do so. We are all Treaty people.

NATURE OF THE JOB

The Program Director is responsible for all aspects of CKDU programming. Specifically, this involves managing the program schedule, recruiting, training and supporting volunteer programmers, and developing diverse programming initiatives. The Program Director ensures that the station adheres to CKDU policies, CRTC regulations and CKDU's promise of performance in regards to programming. The Program Director works with the staff collective, board of directors, and volunteers on station projects.

APPLICABLE SKILLS

The Program Director must have an understanding of campus/community radio, including CKDU's mandate and programming. Experience with grant and donor-funded community organizations and a demonstrated ability to work with volunteers are essential.

Experience and/or skills in audio or radio production, organizational ability, and interpersonal relationship skills are required. Experience with or training in consensus decision making and non-hierarchical structures is an asset.

CKDU works with a wide range of community members. We expect all staff to uphold our commitment to welcome each member into our station and support their needs and voice. This includes (but is not limited to) support for racialized, Indigenous, newcomer, trans, non-binary, and incarcerated programmers as well as programmers with access needs related to physical and mental health.

HOURS & REMUNERATION

This is a full-time position based on 32 hours per week with a schedule to be determined in collaboration with staff collective. Salary starts at $31,033 annually with basic benefits through Dalhousie, and a competitive 6 weeks of vacation. The salary will be reviewed within one year, provided completion of a successful review. Payroll is administered through Dalhousie, and is paid monthly. Planned start date is mid-January, 2019.

APPLYING

Submit a resume to the Program Director Hiring Committee with cover letter by email: hiring@ckdu.ca (SUBJECT LINE Program Director)

or by regular mail:
Program Director Hiring Committee
c/o CKDU - FM
6136 University Ave.
Halifax, NS B3H 4J2

Application deadline: 5:00PM AST, November 30, 2018

Everyone is thanked for applying; however, only those selected for an interview will be contacted.

CKDU strives to be an equal opportunity employer and strongly encourages applications from minority and under-represented groups.

CKDU recognizes that access to jobs such as this is often limited for people from marginalized communities. We also acknowledge that lived experience can be as valuable as formal training, but harder to display in a job application. We encourage applicants to describe the unique contributions they, as individuals with diverse experiences, would bring to CKDU in their cover letter or resume.

Please help circulate this job posting.